

# North Haven Public Schools

North Haven, Connecticut 06473

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## MINUTES

Attendance: Bryan Bogen, Alicia Clapp, Jennifer Cecarelli, Kristine Carling and Robert Cronin

### 1. August 2014 budget report

Mrs. Carling reported that expenses are still low. Contracts have been made and the district is making sure everything is encumbered and everyone has what they need for the school year. Mrs. Carling tried to make sure teachers ordered prior to leaving for summer break to ensure orders were here for the start of school. Mrs. Clapp suggested that supplies should be ordered/distributed equally across the district (elementary/middle/high).

**Grants:** Are being worked on, however the district has not been given amounts that will be received. There is a security grant due Monday that the district will be submitting. The district will be forming a district security committee. Title III is being submitted Friday, September 12, 2014 and Mrs. Carling and Mrs. McKenna will be working on and submitting Title I.

**Update on student revenue:** system is up and running on Munis and the Board will be given an update in their monthly packet with all of the accounting, etc.

### 2. Other matters, if time allows

- **Pre-school Program at high school**

- The proposal to Curriculum, Instruction and Planning was to get a third person hired on a part time basis at the High School Pre School. There is funding available for this and it would be helpful to other staff members who do not have coverage for lunches/breaks etc. Two employees have not received raises in years and Mrs. Carling handed out her proposal to the Finance Committee. There was further discussion regarding the pre-school program. The question asked: Is it operated as a lab or a day care? Mrs. Carling stated that some research needs to be done through a task force to clarify these questions and she will call the State to try to get some answers.

- **Budget planning for next year**

- There was discussion regarding budget making for next year. Mr. Bogen stated that for the new budget it would be most helpful if the Administration set their priorities and then bring that to the Board. It would be helpful to tell the Board what is most important.

- **Substitutes**

- Discussed some options for getting substitutes. Kelly Services vs. having our own subs in house. Mrs. Carling will be researching what other districts are doing regarding substitutes and report back to the Board to see what would be best for North Haven's needs.